

Board of Education Office
50 Sheffield Street
Old Saybrook, CT 06475
(860) 395-3157

The Old Saybrook Board of Education met in Regular Session on Tuesday, September 25, 2018, at the Board of Education Office, Old Saybrook, CT 06475.

Board Members

Eileen Baker
Jan Furman
Tara Barros
Alan Hyla
Karen Brodeur
Jim Henderson
Cindy Sultini
Karina Julius
George Chang (Arrived at 7:22PM)

Others

Jan Perruccio, Superintendent of Schools
Julie Pendleton, Dir. Operations, Facilities & Finance
Amity Goss, Dir. Curriculum, Instruction, and Assessment
Kathy Bai, Dir. Pupil and Professional Services
Joseph Anastasio, Old Saybrook High School Associate Principal
Matt Walton, Old Saybrook Middle School Associate Principal
Heston Sutman, Kathleen E. Goodwin School Principal

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice Chairman Hyla called the meeting to order at 7:00PM.

II. ELECTION OF OFFICERS

Board Member Office Discussion/Nominations

Superintendent Perruccio reviewed the voting procedures with the Board of Education. Superintendent Perruccio said Vice Chairman Hyla would facilitate the election for Chairman and then the elected Chairman would facilitate the subsequent elections for Vice Chairman and Secretary, if necessary. Secretary Brodeur read the job description for the position of Chairman.

Vice Chairman Hyla opened the floor for nominations.

Board Member Barros expressed interest in running for the position of Chairman.

The ballots were disseminated, and the vote was called.

The election results for the position of Chairman of the Board of Education is as follows:

Tara Barros – 8 votes

Alan Hyla – 1 vote

Board Member Baker voted for Tara Barros

Board Member Barros voted for Tara Barros
Board Member Brodeur voted for Tara Barros
Board Member Chang voted for Tara Barros
Board Member Furman voted for Alan Hyla
Board Member Henderson voted for Tara Barros
Board Member Hyla voted for Tara Barros
Board Member Julius voted for Tara Barros
Board Member Sultini voted for Tara Barros

Tara Barros was elected as Board of Education Chairman.

Chairman Barros assumed control of the meeting.

Board Member Committee/Liaison Assignments

Chairman Barros reviewed vacancies in liaison and committee assignments and asked the Board Members to consider the vacancies and express their interest in any open positions at the next regular meeting on October 9, 2018.

The Board discussed the status of the Turf Field Committee and determined that the ad hoc committee may still be necessary for potential future work.

III. COMMUNITY COMMUNICATIONS

Phil Broadhurst Statement

Superintendent Perruccio presented Phil Broadhurst with books that would be donated to each school library in honor and recognition of his service to the Old Saybrook Board of Education.

Board Member Broadhurst thanked the members of the Board and said that it was his great honor to participate for five years. He continued that he felt the Old Saybrook Board of Education is an exemplary group, filled with a variety of experts in various areas.

Vice Chairman Hyla thanked Board Member Broadhurst for his service to the Old Saybrook Board of Education. He read a proclamation (**See attached**) outlining Board Member Broadhurst's service to the school District and the Community. The meeting was dedicated to Phil Broadhurst.

Secretary Brodeur read a letter of recognition from Eileen Howley, Executive Director of LEARN, for Board Member Broadhurst's service to LEARN for the entirety of his term on the Old Saybrook Board of Education.

Superintendent Perruccio read a statement in recognition of Board Member Broadhurst's service to the Old Saybrook Board of Education and thanked him on behalf of the Administrative Team for his service, not only to the Board of Education, but also for Chairing the Facilities Committee and Co-Chairing the Turf Field Committee.

Audience of Citizens

Chairman Barros reminded the audience members of the rules for addressing the Board of Education and asked Vice Chairman Hyla to keep time during the comment.

A member of the audience reasserted her displeasure with an alleged incident that took place during the 2017-2018 academic year between her son and a staff member. She also claimed that no response had been given by the Board to her inquiry from the previous meeting regarding the Superintendent's annual evaluation though their employee had contacted her about it.

A member of the audience of citizens stated that he would like his son's voice heard by the Board regarding the aforementioned alleged incident from the 2017-2018 academic year.

Superintendent Perruccio clarified that she reached out to the audience member regarding her annual evaluation and requested that the audience member submit her request in writing prior to the evaluation being made available. This is in keeping with the District's procedure for similar requests. A written request was never received.

Reports from the Student Representatives

Music:

- OSHS Chamber Singers are preparing for concerts October 25th and 27th, the former will be held here in town at the First Church of Christ.
- Decisions have been made for the Shoreline Music Festival. They will attend 2 days of rehearsal after school, one on October 3, and one on October 11, finishing with a performance at Coginchaug Regional High School.

Band:

- Tillie Ripin, Flute
- Gretchen Breitenbach, Oboe
- Bella Carlo, Oboe
- Georgia Sylvester, Oboe
- Maeve Foley, Clarinet
- Jampel Dorjee, Alto Saxophone
- Sydney Lang, Alto Saxophone
- Maggie Maselli, Horn
- Garrett Brady, Trumpet
- Amina Cecunjanin, Trumpet
- Abby Lafreniere, Trumpet
- Sam Carlson, Trombone
- Patrick Kelley, Bass Trombone
- Ryan Moonan, Timpani

Chorus:

- Lucy Michaud Calle - Soprano
- Hannah Trogden - Soprano
- Amy Young - Alto
- Claudia Spedding - Alto
- Chamber Singers will be performing for the ACDA choral festival on the 27th, but some people are also attending as members of the festival. It will be held in Guilford.
- Breydan Medbury - Tenor
- Joe Bradley - Tenor
- Liam Welsh - Bass
- John Gabelmann - Bass

ACDA:

- Lucy Michaud Calle - Soprano
- Hannah Trogden - Soprano
- Amy Young - Alto
- Claudia Spedding - Alto
- Breydan Medbury - Tenor
- Joe Bradley - Tenor
- Liam Welsh - Bass
- John Gabelmann - Bass

Theatre:

- Auditions for the Spring Musical, *On the Town*, were held last Wednesday and Thursday.
- Rehearsals for the Fall Play, *Much Ado About Nothing*, are well underway.

Sports:

- Girls Soccer: 1-2
 - The team had a tough beginning of the season but are beginning to solidify as a unit.
 - Today: Home game against Westbrook
- Boys Soccer: 2-1-1
 - Last Wednesday, the boys played in East Hampton. The two teams were close all game and finished with a score of 2-2. Junior Jack Colella made a goal and assisted the other.
 - Today: Away game against Westbrook
- Girls Field Hockey: 1-1
 - September 14th: The girl's away game ended 5-1, losing to North Branford. Wendy Bowden had 20 saves in the goal.
 - Tomorrow: Away game against Morgan
- Football: 0-1
 - The boys had their second game this past Friday. They have another game this upcoming Saturday.
 - Team Captains this year include Antonio Castro, Luke Duffy, Danny Almada, and David McCain.

- Cross Country:
 - Both Girls and Boys teams ran at the Connecticut River Invitational in Cromwell on September 15th.
 - The girls took 1st, with Grace Hanratty, Ali Castro, Tehra Givehand, and Julia Sultini placing in the top 25.
 - The boys took 7th, with Shane Henderson and Jacob Schneider placing in the top 25.
 - Today: League Meet One in Old Lyme

Other:

- Superintendent and Principal's Advisory Committee elections occurred this past Thursday. Congratulations to the co-chairs.
- Guidance has invaded English once again to help the Juniors prepare for the PSAT.

Correspondence

The following correspondence was sent to the Board of Education:

- CAFE – Legal Issues Workshop Flyer
- Karina Julius Board Member appointment letter
- Cindy Sultini Board Member appointment letter
- CAFE Board of Distinction Application
- Old Saybrook Early Childhood Council – Second Annual Idea Celebration Flyer
- Youth and Family Services Community Day Flyer
- Youth and Family Services Essential Life Skills Flyer
- Old Saybrook Police Emergency Notifications and Safety Communication Flyer
- X-Block – Open Space Flyer

IV. MEETING MINUTES

Baker/Brodeur

“Move to approve the September 11, 2018, Special Meeting Minutes, as presented ”

MOTION: CARRIED (9-0-0)

V. EDUCATION ISSUES FOR DISCUSSION AND POSSIBLE ACTION

Teacher and Administrator Evaluation Plans

Each year, the district is required to submit the teacher and administrator evaluation plans to the state for approval **if** substantive change has occurred since the prior year. Once the approval is given by the state, we must present the plans to the Board of Education for a formal vote to adopt the documents.

This year it was not necessary to submit the plans to the state because there were no

substantive changes to the teacher or administrator evaluation plans. The plans remain the same for the 2018-2019 evaluation cycle. Associate Principals Walton and Anastasio provided a handout to the Board that reviewed the Teacher Evaluation Cycle and a Goal Setting document that teachers work on and revise with their building administrators throughout the year.

The Board engaged in a discussion regarding how to incorporate student feedback into a teacher's performance. The Board also discussed how to best solicit feedback from students and how to use that data to improve the learning experience for students and staff.

School Guest Sign In Presentation

Beginning with the 2018-19 school year, the Old Saybrook School District implemented a Visitor Management System at each of our three schools. The Raptor System is a web-based software application that has been developed for the purpose of aiding educational facilities to ensure that people entering the building are cleared to access areas in which contact with students will be likely or possible. Raptor will allow our school's personnel to electronically check all visitors against a national registered sex offender database, an internal District Alert database, produce a visitor badge, and monitor all visitors once inside our buildings. The Raptor System also integrates with PowerSchool to help us ensure that we release our students to authorized persons. The overall goal of implementing this technology is to better control access to all Old Saybrook School District's buildings; thus, providing enhanced protection for our students and staff.

Michael Gardner, Chief Information Officer, provided a live demonstration of the new Visitor Management System that has been implemented at all three schools. Mr. Gardner explained that at least 20 school Districts in Connecticut are using the Raptor system. The Board engaged Mr. Gardner in a discussion regarding the Raptor System protocol, safeguarding against potential issues, and communicating with the community about the system and its purpose.

VI. REPORTS BY ADMINISTRATION

Kathleen E. Goodwin – Principal Sutman elaborated on Goodwin's Specials rotation.

Old Saybrook Middle School – Associate Principal Walton discussed GoEnnounce as professional development for parents to help their children with social media use and digital citizenship.

Old Saybrook High School – The Science Department is trying to make real world connections with local businesses and officials to get students experience with science related work done in the community. Associate Principal Anastasio also discussed the development of the school's College and Career Center.

Curriculum, Instruction, and Assessment – Director Goss elaborated on the makeup of the Instructional Leadership Team.

Operations, Facilities and Finance – Director Pendleton discussed the encumbrance issue with the new payroll software system and the work being done to overcome that issue. Director Pendleton explained how and when our schools use natural gas or oil for heating.

Pupil and Professional Services – Director Bai explained the Bridges Intervention Program and the professional development being done around the program. Director Bai elaborated on the schedule of the new school psychologist and her responsibilities.

Superintendent of Schools – Superintendent Perruccio distributed the letter submitted to the Board of Finance requesting the creation of a Capital Non-recurring fund. This effort was successful. \$500,000 was set aside for District capital projects. Superintendent Perruccio elaborated on the efforts of the Public Relations Committee and efforts for the 2018-2019 academic year.

VII. REPORTS BY BOARD COMMITTEES/LIAISONS

Budget and Fiscal Committee – There was no report.

CABE – The Conference is coming up in November.

Facilities – A meeting will be scheduled in October.

LEARN – There was no report.

Strategic Planning Committee – There was no report.

Demographics – A meeting will be scheduled in October.

Personnel – The Fall Evaluation meeting will be the second Board meeting in October.

Policy – A meeting will be scheduled in November.

Chairman’s Report – There was no report.

VIII. COMMUNITY COMMUNICATIONS

Audience of Citizens

No audience members addressed the Board of Education

IX. EXECUTIVE SESSION

Hyla/Henderson

“Move to enter into Executive Session at 9:31PM for the purpose of discussing the proposed Paraeducator Contract”

MOTION: CARRIED (9-0-0)

The Board invited Superintendent Perruccio and Director Pendleton into Executive Session.

X. RETURN TO OPEN SESSION

The Board returned to open session at 10:00PM

Furman/Julius

“Move to ratify the Collective Bargaining Agreement between the Old Saybrook Board of Education and the Paraeducators’ Union for July 1, 2018 through June 30, 2021, as presented”

MOTION: CARRIED (9-0-0)

XI. REMINDERS

- Goodwin – Open House – September 27 – 5:00-7:00PM
- District – Public Relations Meeting – September 27 – 5:00PM
- OSHS – Ram Boosters Meeting – October 1 – 7:00PM
- OSHS – Financial Aid Night – October 2 - 6:30PM
- Goodwin – PTA Meeting – October 2 – 7:00PM
- OSHS – Shoreline Music Festival – October 3
- District – Professional Development Half Day – October 5
- District – Columbus Day – October 8
- District – Board of Education Fall Reception – October 9 – 6:15PM
- District – Board of Education Meeting – October 9 – 7:00PM

XII. ADJOURNMENT

Baker/Furman

“Move to adjourn at 10:02PM”

MOTION: CARRIED (9-0-0)

Karen Brodeur, Secretary
Old Saybrook Board of Education

Minutes recorded and typed by:
Trent Gerbers, Executive Assistant
*DRAFT - Subject to approval at the next BOE meeting

A Proclamation for our friend and fellow board of education member, Phil Broadhurst:

Serving on the school board is one of the most important volunteer roles in a community, and it's often a thankless one. We are here tonight, most importantly, to thank **Phil Broadhurst** as a voice for students, staff and community members of the town of Old Saybrook.

WHEREAS, **Phil Broadhurst** earned voter approval to sit in trust for his diverse community of Old Saybrook, and in that capacity, **Phil** was charged with meeting the community's expectations and aspirations for the public education of our children; **Phil** exceeded those expectations and aspirations; and

WHEREAS, **Phil Broadhurst** was entrusted with the guardianship and wise expenditure of scarce tax dollars; responsible for maintaining and preserving the buildings, grounds, and other areas of the school district that the community has put in his trust; **Phil** met that trust; and

WHEREAS, **Phil Broadhurst**, responsible for providing leadership that ensures a clear, shared vision of public education for our schools, that sets high standards for the education of all students, and requires the effective and efficient operation of our district; **Phil** has provided that leadership; and

WHEREAS, **Phil Broadhurst** adopted public policy to give voice to that leadership and employ a superintendent to administer board policy; participating in regular monitoring of the district's performance and compliance with state policy; and

WHEREAS, **Phil Broadhurst** has selflessly donated countless hours to public service with no compensation; and

WHEREAS, much of **Phil Broadhurst's** incalculable time has been spent in meetings, attending school functions, while reading reams of reports, agendas, proposals and other information before voting on difficult decisions.

WHEREAS, decisions **Phil Broadhurst** has supported, have directly impacted the quality of life in his community, placing his community at the front line of American democracy; therefore, be it as a way to honor **Phil Broadhurst** who has devoted so much of his time and energy for the education of our children, we would like to dedicate tonight's Board of Education meeting, to Phil.

Phil is a role model, mentor and outstanding community volunteer. Thank you Phil for your outstanding service to our community and in particular, the Board of Education.

On behalf of our Board
Dorothy Myla, Board of Education
9/25/18