

OLD SAYBROOK BOARD OF EDUCATION  
50 Sheffield Street  
Old Saybrook CT 06475  
(860) 395-3157

The Old Saybrook Board of Education met in Regular Session on Tuesday, October 23, 2018, at the Old Saybrook Board of Education Office, Old Saybrook, CT 06475.

**Board Members**

Eileen Baker  
Karen Brodeur  
Cindy Sultini  
Tara Barros  
James Henderson  
George Chang  
Karina Julius  
Jan Furman (Exited at 9:05PM)

**Others**

Jan Perruccio, Superintendent of Schools  
Julie Pendleton, Director of Operations, Facilities and Finance  
Anne Littlefield, Shipman and Goodwin Attorney

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Barros called the meeting to order at 5:35PM.

II. MEETING MINUTES

**Brodeur/Baker**

**“Move to approve the October 9, 2018, Regular Meeting Minutes as presented”**

**MOTION: CARRIED (8-0-0)**

**Baker/Julius**

**“Move to approve the October 10, 2018, Special Meeting Minutes as amended”**

**MOTION: CARRIED (8-0-0)**

The Board determined that the gender pronoun of the student referenced in the October 10<sup>th</sup> minutes should be changed to gender neutral terms.

III. EXECUTIVE SESSION

**Julius/Furman**

**“Move to enter into executive session at 5:40PM to discuss collective bargaining strategy with respect to the administrators’ collective bargaining process (tentative agreement review); inviting in Anne Littlefield, Board of Education Attorney, Julie Pendleton, Director of Operations, Facilities & Finance and Jan Perruccio, Superintendent of Schools”**

**MOTION: CARRIED (8-0-0)**

#### IV. RETURN TO OPEN SESSION

The Board returned to open session at 6:10PM.

##### Brodeur/Furman

**“Move to approve the Administrators’ Union Tentative Agreement, as presented”**

**MOTION: CARRIED (8-0-0)**

Director Pendleton exited the meeting at 6:15PM.

#### V. EDUCATIONAL LEADERSHIP

##### Board Makeup

Each Board member shared information about themselves and what drove that individual to seek out the opportunity to serve on the Board of Education.

##### Student Discipline Process

The Board engaged in a discussion of the procedures used in conducting student expulsion hearings, addressing questions related to the use of stipulated agreements, the roles and responsibilities of Board members in the expulsion process, the role of the administration, sharing information with the Board provided by students and related student confidentiality issues.

##### Communication and Public Relations – General Update

Superintendent Perruccio gave the Board an update on communications vehicles of the Board of Education, including the homemade video system, the automated phone call system, procedures for publicizing the revisions to policies (including push-out to parents and publication on the website). The district is once again using the “remind” app, as it has become data privacy compliant. Remind is used for the publication of information pertaining to teams, practices, events, etc. In addition, topical and timely updates will be shared with the community (for example on curriculum, budget, etc.). The Board asked questions about the procedures for school closure in weather related circumstances (excessive cold or excessive heat).

##### School Safety Update

An individual Board member reflected on the information to be gathered from the school safety tour and encouraged other Board members to participate. The Raptor (ID checking) system has been implemented successfully. The Board discussed other specific security features. The Board also discussed the roles and responsibilities of

school district officials, as well as other community partners (such as the police, youth and family services, parents).

The Board recessed at 8:40PM.

The Board resumed at 8:50PM.

#### Board of Education/Superintendent's Goals Review and Strategic Plan Progress Reporting

The Superintendent presented the Strategic Plan Progress: October 2018 report. The Board is hitting the midpoint of its five-year strategic planning cycle. Board members asked, and the Superintendent responded to, questions about specific progress steps. The Board members complimented the Superintendent on the momentum and progress being made on the elements of the plan.

#### Budget Development Process

The Board has commenced its budget planning process to plan for the 2019-2020 fiscal year. The Superintendent reported that the Instructional Leadership Team (ILT) has become more involved in the budget planning process, for example by meeting with the Director of Operations, Facilities and Finance to review and plan for district needs. Last year, the district had a very minimal budget increase, and Board members expressed concerns about the Board's ability to financially plan for programmatic and student needs. The Superintendent noted the care taken to scrutinize all expenses within the projected budget. The sinking fund has been established, which will be a benefit for future needs of the district.

#### Demographics

Superintendent Perruccio stated that a report is forthcoming for the next Board meeting.

### VI. EXECUTIVE SESSION

#### Brodeur/Baker

**“Move to enter into Executive Session at 9:30PM for the purpose of evaluating the Superintendent of Schools and Board of Education Members”**

**MOTION: CARRIED (7-0-0)**

The Board invited Superintendent Perruccio and Attorney Littlefield into Executive Session.

### VII. RETURN TO OPEN SESSION

The Board returned to open session at 10:34PM.

VIII. REMINDERS

- OSHS – Chamber Singers Concert – October 25 – 7:30PM
- OSHS – College Bowl – October 28 – 12:30-4:30PM
- Goodwin – Costume Parade – October 31 – 10:15AM & 2:15PM
- OSHS – Fall Play – November 1, 2, &3 – 7:30PM
- Goodwin – PTA Food Drive – November 2
- Goodwin – PTA Meeting – November 8 – 7:00PM
- OSMS – Veteran’s Day Program – November 9 – 8:00AM
- OSHS – Fall Sports Banquet – November 12 – 6:30PM
- Goodwin – Parent Conferences – November 13
- OSHS – PAC Meeting – November 13 – 6:00PM
- OSHS PTO Meeting – November 13 – 7:00PM
- Board Meeting – November 13 – 7:00PM

IX. ADJOURNMENT

**Brodeur/Julius**

**“Move to adjourn at 10:35PM”**

**MOTION: CARRIED (7-0-0)**

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Karen Brodeur, Secretary  
Old Saybrook Board of Education

Minutes recorded and typed by:  
Trent Gerbers, Executive Assistant

\*DRAFT - Subject to approval at the next BOE meeting