

OLD SAYBROOK BOARD OF EDUCATION
50 Sheffield St.
Old Saybrook, CT 06475
(860) 395-3157

The Old Saybrook Board of Education met in Special Session on Tuesday, December 4, 2018, at the Old Saybrook Board of Education, Old Saybrook, CT 06475.

Board Members

Tara Barros
Karina Julius
Karen Brodeur
Eileen Baker
Alan Hyla
George Chang
Cindy Sultini arrived at 6:05

Others

Jan Perruccio, Superintendent of Schools
Julie Pendleton, Dir. Operations, Facilities and Finance
Paul Carver arrived at 6:03
Carol Rzasa, Vice Chairman of the Board of Finance
Thomas Stevenson, Board of Finance
Donna Nucci, Board of Finance
Barry O’Nell, Board of Finance
John O’Brien, Board of Finance

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Tarros and Vice Chairman Rzasa called the joint meeting to order at 6:00PM.

II. JOINT WORKSHOP WITH BOARD OF FINANCE

2019-2020 Proposed Board of Education Budget Discussion

Superintendent Perruccio and Director Pendleton gave a presentation to the Board of Finance regarding this year’s budget creation for 2019-2020. She reviewed the District’s mission statement and discussed the Budgetary Goals for the coming year. Superintendent Perruccio outlined the steps used to plan the budget, which are as follows:

- Strategic plan review
- Discuss goals and challenges with appropriate committees and Boards
- Review enrollment and program projections
- Identify cost savings opportunities
- Seek, monitor, and protect revenue sources

Additionally, Superintendent Perruccio discussed the role that the Instructional Leadership Team plays in bridging the knowledge gap between teachers and administrators. Superintendent Perruccio also made a point of discussing Old Saybrook’s changing Demographics, stating that even though enrollment is declining, the town’s high needs population is growing. Additionally, more students are in need of emotional and mental health services.

The Boards discussed the details of the District’s Budget Drivers: specifically, changes in the step system for personnel, the workings of the insurance consortium, special education remaining flat for the time being, and declining enrollment. Superintendent Perruccio noted that budgets have not been frozen at this time.

Superintendent Perruccio and Director Pendleton outlined what is currently being done to develop the budget, including:

- Gathering administrative requests
- Reviewing staff and enrollment
- Developing projected health insurance rates with the consortium
- Exploring cost savings for current programming
- Evaluating capital needs to develop the capital maintenance budget
- Determining and analyzing professional development needs

Each year, the Superintendent asks the Director of Operations, Facilities and Finance to determine the cost of operating the District on the first day of the 2019-2020 academic year if no changes are made. This “Sustained Services” budget would result in an increase of 4.3%. The next steps for the District will be to prioritize budget requests, input refined insurance numbers, and implement potential solutions researched and presented by the Board of Education’s Demographics Subcommittee. This budget will be before the Budget and Fiscal Committee and the Board of Education as a first draft in January. It will be work shopped throughout the month and become the Board of Education’s budget by the end of January.

The Board of Finance asked questions related to monthly financial tracking for the current fiscal year, insurance premiums through the cooperative, results for the new math program, results of the marketing program, programs for teacher retention and recruitment, free and reduced lunch trends, and professional development for non-certified staff.

III. ADJOURNMENT

Baker/Julius

“Move to adjourn at 6:50PM”

MOTION: CARRIED (6-0-0)

Karen Brodeur, Secretary
Old Saybrook Board of Education

Minutes recorded and typed by:
Trent Gerbers, Executive Assistant
*DRAFT - Subject to approval at the next BOE meeting