

Old Saybrook Board of Education
50 Sheffield Street
Old Saybrook, CT 06475
(860) 395-3157

The Old Saybrook Board of Education met in Regular Session on Tuesday, March 26, 2019, at the Board of Education Office, Old Saybrook, CT 06475.

Board Members

Eileen Baker
George Chang
Tara Barros
Alan Hyla
Karen Brodeur
Jim Henderson
Cindy Sultini
Karina Julius
Jan Furman

Others

Jan Perruccio, Superintendent of Schools
Julie Pendleton, Dir. Operations, Facilities & Finance
Amity Goss, Dir. Curriculum, Instruction, and Assessment
Kathy Bai, Dir. Pupil and Professional Services
Krista Bauchman, Old Saybrook Middle School Principal
Heston Sutman, Kathleen E. Goodwin School Principal

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Barros called the meeting to order at 7:06PM.

II. COMMUNITY COMMUNICATIONS

Audience of Citizens

Chairman Barros reminded the audience members of the rules for addressing the Board of Education and asked Vice Chairman Hyla to keep time during the comment.

There were no comments made to the Board of Education.

Reports from the Student Representatives

Sports:

- First day of practice for spring sports was Saturday March 16th.
- The softball and baseball teams traveled to Disney this past weekend to train for the upcoming season.

Music:

- The Musical, *On the Town*, went off without a hitch.
- The second band chamber group concert of the year will occur sometime in the March 28th.
- Last Thursday and Friday three students, Maggie Maselli for band, and Tim Jacoboski, and Breydan Medbury for chorus, traveled with Mr. Milton to The New England Music Festival.

Other:

- Dalila Egbert and Ashley Zigler's senior project, a prom dress drive, had a fashion show on March 19th. Admission was \$5 and anyone could purchase one of the many dresses modeled for \$20.
- The Health Club is hosting a trivia night on March 23rd. Teams of 4 can compete for prizes, with a cost of \$20 per team.
- OSHS will be hosting a blood drive on March 26th.
- Wellness week is coming the week of the 26th.
- Some science classes had the opportunity to travel to Plum Island on March 19th.
- A group of students recently traveled to Middlesex Community College to explore the academic opportunities available there.

Correspondence

The following correspondence was sent to the Board of Education:

- March 21, 2019 issue of The Rambler

III. MEETING MINUTES

Baker/Brodeur

“Move to approve the March 12, 2019, regular meeting minutes, as presented ”

MOTION: CARRIED (9-0-0)

Baker/Sultini

“Move to approve the March 12, 2019, special meeting minutes, as presented”

MOTION: CARRIED (9-0-0)

IV. EDUCATION ISSUES FOR DISCUSSION AND POSSIBLE ACTION

Mental Health Resources

At their regular meeting on March 26, 2019, Kathy Bai, Director of Pupil and Professional Services, and Old Saybrook High School teacher Gretchen Holthausen shared an update on the District’s Mental Health Services with the Board of Education. Among other things, this presentation discussed how the District supports students’ social-emotional needs so they may be available for learning. The Board engaged Director Bai and Ms. Holthausen in questions regarding current and future programs, how different staff is utilized to meet a variety of student needs and how resources are distributed among the various programs in place.

To view the full presentation, please click the link: [Mental Health Resources](#)

Policy – 1st Reading

The following policies were presented to the Board of Education for a first reading. These policies have been reviewed by the Policy Committee and are available for the Board's review on the Board Notebook under the Subcommittees Tab.

- Series 2000 Records Retention
- Series 4000 Child Abuse or Neglect Reporting
- Series 9000 Meeting Conduct

Student Representative Survey

Pursuant to Board of Education Policy Series 9000 Student Representatives/Participation on the Board of Education, Student Representatives serve on the Board of Education for one academic year. At the end of that Academic Year they are given a survey about their experience in an effort to improve the Student Representative position. The Board presented the survey to Student Representatives John Gabelmann and Aliana Castro. The surveys should be returned no later than the May 28, 2019, Board of Education meeting.

Residency Request

Board of Education Policy "Series 9000 Board Member Roles" states that the Board shall consider any specific recommendations made by the Superintendent of Schools. Additionally, our practice has been to allow the Board of Education to decide student residency issues. It has been our procedure in the past to allow students who have moved from the district during the latter part of the school year to remain enrolled in order for them to complete their academic year with their classmates. There is a family at Old Saybrook Middle School who has requested that the Board allow their son to remain enrolled at Old Saybrook Middle School through the remainder of the 2018-2019 academic year despite their impending residency departure from the town. The Superintendent recommended that the student be allowed to remain in the school system for the remainder of the 2018-2019 academic year. This recommendation is contingent on the student maintaining himself in good standing. Failure to do so could result in the rescinding of permission to attend school in Old Saybrook. The family of the student must also provide their own transportation to and from school.

Principal Bauchman supported the petition to have the student remain at the Old Saybrook Middle School until the conclusion of the 2018-2019 academic year while the family resides out of town.

Brodeur/Julius

"Move to approve the residency request at Old Saybrook Middle School, as presented"

MOTION: CARRIED (9-0-0)

Budget Update

Superintendent Perruccio and Director Pendleton updated the Board regarding the proposed District budget and possible upcoming changes from the Board of Finance. Superintendent Perruccio and Director Pendleton informed the Board that the District budget passed through the Board of Finance with no changes to the Board's Budget number; however, the Superintendent informed the Board that the First Selectman asked that the projected \$75,000 in teachers' pension, which may or may not be approved by the General Assembly, be included in the budget. The Superintendent said that, while there is no line item to absorb it, we work to create savings through possible reduction in force, line item freezes, or savings in the areas of insurance, technology, or capital maintenance.

Food Services Budget Presentation

At their regular meeting on March 26, 2019, Julie Pendleton, Director of Operations, Facilities, and Finance, and Maureen Nuzzo, Director of Food Services, shared an update on the District's Food Services Budget, including meal offerings for students at each school and how catering is being used to supplement the budget. The Board asked Director Pendleton and Director Nuzzo a variety of questions regarding student participation in various lunch options, free and reduced lunch students, reimbursement rates from the state for meals, and new meal options that have come with the updated cafeteria at the high school.

For the full presentation, please follow the link: [Food Services Budget Presentation](#)

Healthy Food Certification

The District is currently in its eighth year of participation in the Healthy Food Certification program. The District has successfully transformed its School Nutrition Program to meet all the requirements under this act and look forward to continuing this program in 2019-2020. The state requires the Old Saybrook Board of Education to formally vote to continue participation in the Act Concerning Healthy Foods and to seek the additional reimbursement per meal for the 2019-2020 school year.

As part of our participation in the Act Concerning Healthy Foods, the Board of Education must also determine if they will allow exceptions to the program within specific circumstances. The Connecticut State Department of Education (CSDE) has provided the following guidance.

Director Pendleton recommended to the board to allow exceptions that meet the CSDE requirements on a general basis. This will allow our student organizations to continue to sell refreshments for football and basketball games as well as other events that occur after the end of the regular school day or on the weekend; that take place at the event, and do not come from vending machines or a school store.

The adoption of this act and the exception policy will result in revenue from the state in 2019-2020 of approximately \$6,559 based on estimated 2018-2019 lunch sales. The final payment for 2018-2019 will result in more than \$80,949 over the complete/audited nine years of our participation in the program. In June 2020, the ten-year projected program revenue is estimated at \$87,508. The District can continue to sustain its food service program with the current business plan.

Brodeur/Sultini

“Pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2019, through June 30, 2020. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.

Pursuant to Section 10-215f of the Connecticut General Statutes, the Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring *after the end of the regular school day or on the weekend*; 2) the sale is at the location of the event; and 3) the food items are *not sold from a vending machine or school store*. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held.”

MOTION: CARRIED (8-0-1)

Board Member Henderson voted in opposition.

Non-Compliant Beverage Exemption

The state requires the Old Saybrook Board of Education to comply with Section 10-221q of the Connecticut General Statutes (C.G.S.), which governs the sale of beverages to students in public schools at all times. C.G.S. Section 10-221q applies to **all beverages sold as part of school meals and separately from school meals** anywhere on school premises, such as cafeteria sales, school stores, vending machines, fundraisers and any other locations where beverages are sold. The sales of non-compliant beverages are allowed only if the board complies with three criteria and takes a vote to allow such sales. This is separate and distinct from the Healthy

Foods Certification and is not associated with any funding from the State Department of Education.

The board of education will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met:

- 1) the sale is in connection with an **event** occurring after the end of the regular **school day** or on the weekend;
- 2) the sale is at the **location** of the event; and
- 3) the beverages are not sold from a vending machine or school store.

An “**event**” is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The “**school day**” is the period from midnight before to 30 minutes after the end of the official school day. “**Location**” means where the event is being held and must be the same place as the food sales.

This will allow our student organizations and other groups to continue to fund raise while selling non-compliant beverages on school grounds as long as the exemption criteria has been met. At this time, there is no restriction on food sales under these circumstances.

Julius/Furman

“Move that the board of education will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met:

- 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend;**
- 2) the sale is at the location of the event; and**
- 3) the beverages are not sold from a vending machine or school store.**

An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food sales.”

MOTION: CARRIED (9-0-0)

V. REPORTS BY ADMINISTRATION

Kathleen E. Goodwin – There was no additional report.

Old Saybrook Middle School – The Middle School was recognized as CAS Positive School Climate Status.

Old Saybrook High School – There was no additional report.

Curriculum, Instruction, and Assessment – Director Goss elaborated on the work that goes into state grant reporting.

Operations, Facilities and Finance – Director Pendleton informed the Board that the ground water is subsiding so they are preparing to put the tank in the ground at the high school. Director Pendleton also discussed the Excess Cost Grant.

Pupil and Professional Services – Director Bai discussed her efforts regarding regionalization.

Superintendent of Schools – Superintendent Perruccio stated that the fourth grade transition planning is continuing.

VI. REPORTS BY BOARD COMMITTEES/LIAISONS

Budget and Fiscal Committee – The town referendum is on May 14, 2019.

CABE – Superintendent Perruccio and Board Member Baker attended the CABE: Day on the Hill event.

Facilities – A meeting will be scheduled.

LEARN – Board Member Furman informed the Board that LEARN advocated against forced regionalization. There was also discussion regarding teachers and their ability to remove a disruptive student from the classroom.

Strategic Planning Committee – There will be a more streamlined report given to the Board regarding a Strategic Plan update.

Demographics – A meeting will be scheduled.

Personnel – The first Board Meeting in May will be the Superintendent’s Question and Answer session.

Policy – There was no report.

Chairman’s Report – There was no report.

VII. COMMUNITY COMMUNICATIONS

Audience of Citizens

No audience members addressed the Board of Education

VIII. REMINDERS

- OSMS – Spring Musical: Mulan – March 27-29 – 7:00PM

- District– Anxiety Management Panel – March 27 – 6:00-7:30PM
- KGS – Goodwin Night at Cuckoo’s Nest – March 28
- OSHS – Chamber Music Night – March 28 – 7:30PM
- OSHS – Ram Boosters – April 1 – 7:00PM
- KGS – PTA Meeting – April 2 – 7:00PM
- District Parent Meeting – April 4 – 5:30PM
- OSMS – PAC Meeting – April 8 – 6:45PM
- OSMS – PTO Meeting – April 8 – 7:30PM
- District – Board of Education Meeting – April 9 – 7:00PM

IX. ADJOURNMENT

Baker/Hyla

“Move to adjourn at 9:31PM”

MOTION: CARRIED (9-0-0)

Karen Brodeur, Secretary
Old Saybrook Board of Education

Minutes recorded and typed by:
Trent Gerbers, Executive Assistant
*DRAFT - Subject to approval at the next BOE meeting